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## Air India Express Careers – Job Vacancy – Junior Executive Jobs

**Hiring organization**  
Air India Express

### Job Location

India

Remote work from: IN; US; AU; NZ; HK; JP; KZ; MY; SG; TW; TH; UZ; VN; AT; BY; BE; DK; FR; DE; GR; NL; RU; ES; CH; UK; DZ; KW; MA; QA; SA; MX; AE; CA; GT; DO

### Date posted

March 23, 2024

### Valid through

31.08.2024

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### Base Salary

USD 12 - USD 17

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

## Air India Jobs Near Me

In this exciting role, you'll play a vital part in our daily operations, contributing to the smooth running of our flights and ensuring a positive experience for our passengers. Whether you're a recent graduate or looking to take your first step in aviation, this is an incredible opportunity to gain valuable industry experience, develop your skills, and be part of a team passionate about taking flight.

### Air India Express Jobs Near Me

## Dive into the World of Aviation

Air India Express is a subsidiary of Air India, offering affordable and convenient air travel across a growing domestic and international network. We're committed to providing our passengers with a seamless and comfortable journey, and our team is dedicated to upholding our values of excellence, innovation, and customer focus.

### Why Join Us?

As a Junior Executive at Air India Express, you'll be at the heart of the action, gaining firsthand experience in the exciting world of aviation. You'll have the opportunity to:

- Work in a dynamic and fast-paced environment

- Play a key role in ensuring smooth flight operations
- Develop a strong understanding of the aviation industry
- Contribute to a positive customer experience for our passengers
- Build valuable professional skills and knowledge
- Be part of a passionate and supportive team

### General Overview

This role offers a comprehensive introduction to the aviation industry. You'll work alongside experienced professionals, learning the intricacies of flight operations, customer service, and administrative tasks.

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### Key Responsibilities:

- Assist with flight operations tasks, such as check-in, boarding, and baggage handling
- Provide excellent customer service to passengers, addressing inquiries and resolving issues effectively
- Contribute to maintaining accurate and timely records
- Support with administrative tasks, such as data entry, scheduling, and report generation
- Stay updated on relevant aviation regulations and procedures
- Participate in team meetings and training sessions as required
- Demonstrate a strong commitment to safety and security protocols

### Required Skills and Qualifications:

- Bachelor's degree in any discipline (or equivalent experience)
- Excellent communication, interpersonal, and organizational skills
- Ability to work independently and as part of a team
- Strong problem-solving and analytical skills
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)
- A keen interest in the aviation industry is a plus
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### Experience:

- This is a great opportunity for recent graduates or individuals with limited experience seeking to enter the aviation industry.

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### Benefits and Work Environment:

Air India Express offers a competitive compensation package and a positive work environment that fosters learning and growth. You'll enjoy:

- Competitive salary and benefits package
- Opportunities for professional development and training
- A dynamic and supportive work environment
- The chance to be part of a growing and successful airline

### Application Process:

To apply, please submit your resume and cover letter online through our careers portal.

### Join Our Team and Take Flight!

At Air India Express, we're passionate about aviation and committed to providing exceptional customer service. If you're a highly motivated individual with a strong work ethic and a desire to learn, we encourage you to apply. This is your chance to launch a rewarding career in the aviation industry and be part of a team that soars to new heights!

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**Important Links**

**Find the Link in [Apply Now](#) Button**

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