



<https://jobfever.govhelp.in/job/amazon-recruitment-2024-vacancy-job-alert-data-entry-executive-posts/>

## Amazon Recruitment 2024 – Vacancy Job Alert – Data Entry Executive Posts

**Hiring organization**  
Amazon

### Job Location

India  
Remote work from: India

**Date posted**  
January 12, 2024

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**Valid through**  
31.08.2024

### Base Salary

USD 11,500 - USD 18,500

APPLY NOW

### Qualifications

12th Passed/ Graduate

### Employment Type

Full-time

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### Description

#### Amazon Recruitment 2024

At Amazon, we strive to be the most customer-centric company on Earth. Our Operations team plays a crucial role in achieving this goal by ensuring efficient and accurate data management. We are currently seeking a detail-oriented and dedicated individual to join us as a Data Entry Executive. If you thrive in a fast-paced environment, have a keen eye for accuracy, and are passionate about contributing to a seamless customer experience, we invite you to apply.

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Amazon Jobs Near Me

#### Responsibilities:

- **Data Accuracy and Integrity:**
  - Accurately input and maintain a large volume of data into our systems, ensuring a high level of accuracy and data integrity.
  - Conduct regular audits to identify and rectify discrepancies, working closely with team members to maintain data consistency.
- **Timely Data Processing:**
  - Prioritize and process data entries within established timelines to support operational efficiency.
  - Collaborate with cross-functional teams to ensure seamless communication and timely resolution of data-related issues.
- **Continuous Improvement:**

- Proactively identify opportunities for process improvement and efficiency gains within the data entry workflow.
- Stay abreast of industry best practices and technological advancements to enhance data entry processes..

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#### Amazon Careers

#### Skills:

- **Attention to Detail:**
  - Exceptional attention to detail and a commitment to maintaining data accuracy.
  - Ability to identify and rectify discrepancies in a timely and efficient manner.
- **Time Management:**
  - Strong organizational and time management skills to prioritize and meet deadlines in a dynamic work environment.
  - Ability to multitask effectively while maintaining a high level of accuracy.
- **Communication:**
  - Excellent written and verbal communication skills to collaborate with team members and other departments.
  - Proven ability to communicate issues, insights, and recommendations clearly and concisely.

#### Important Links

Find the Link in [Apply Now](#) Button

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