

<https://jobfever.govhelp.in/job/concierge-hdfc-bank-jobs-in-anna-road-chennai/>

## Concierge

### Job Location

Anna Road, 600002, Chennai, Tamil Nadu, India

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### Base Salary

USD 22,000 - USD 26,000

### Qualifications

Graduate, 12th

### Employment Type

Full-time

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### Description

#### HDFC Bank Recruitment 2023

The Concierge is responsible for providing a high level of customer service to HDFC Bank customers. This includes providing information about products and services, making appointments, and resolving customer issues.

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#### HDFC Bank Jobs Near Me

#### Responsibilities:

- Provide excellent customer service to HDFC Bank customers in a professional and courteous manner.
- Answer customer queries and resolve issues in a timely and efficient manner.
- Make appointments for customers and follow up to ensure that their needs are met.
- Provide information about HDFC Bank products and services.
- Resolve customer complaints in a fair and timely manner.
- Other duties as assigned.

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#### HDFC Bank Careers

#### Requirements:

- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Strong problem-solving skills.
- Ability to meet deadlines and work under pressure.
- Knowledge of HDFC Bank products and services.

### Hiring organization

HDFC Bank

### Date posted

July 3, 2023

### Valid through

31.12.2023

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## Important Links

## Find the Link in [Apply Now](#) Button

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