



<https://jobfever.govhelp.in/job/flipkart-careers-2023-job-for-freshers-data-entry-staff-job/>

Flipkart Careers 2023 – Job For Freshers – Data Entry Staff Job

Hiring organization
Flipkart

Job Location

India
Remote work from: IND

Date posted
September 19, 2023

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Valid through
31.12.2023

Base Salary

USD 12,000 - USD 18,000

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Qualifications

12th Pass / Graduate

Employment Type

Full-time

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Description

Flipkart Recruitment 2023

Flipkart is looking for a highly motivated and detail-oriented Data Entry Staff member to join our team. The ideal candidate will have strong organizational and typing skills, as well as experience with data entry software. In this role, you will be responsible for entering and maintaining data in our customer relationship management (CRM) system, as well as other back-office systems.

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Responsibilities:

- Enter and maintain data in Flipkart's CRM system and other back-office systems
- Process customer orders and requests
- Generate reports and prepare invoices
- Assist with other data-related tasks, such as data cleaning and data analysis

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Flipkart Careers

Requirements:

- Strong organizational and typing skills
- Experience with data entry software, such as Microsoft Excel or Google Sheets

Important Links Ability to work independently and as part of a team

Find the Link in [Apply Now](#) Button

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