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Flipkart Jobs Part Time/ Back Office Executive – Flipkart Latest Opportunity

Hiring organization
Flipkart

Job Location

India
Remote work from: IND

Date posted
March 9, 2024

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Valid through
31.08.2024

Base Salary

USD 13 - USD 21

APPLY NOW

Qualifications

12th Pass / Graduate

Employment Type

Full-time, Part-time

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Description

Flipkart Jobs Part Time

In this dynamic role, you'll play a crucial part in ensuring Flipkart's operations run like clockwork. You'll be responsible for a variety of tasks that keep the customer experience seamless, from order processing to data management.

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Responsibilities:

- Process customer orders efficiently and accurately, ensuring timely deliveries.
- Manage product information, including data entry, updates, and maintaining inventory control.
- Assist with resolving customer inquiries and ensuring their satisfaction through clear communication.

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Flipkart Careers

Skills:

- Strong attention to detail and accuracy in data handling.
- Excellent communication and interpersonal skills.
- Ability to work effectively in a fast-paced and dynamic environment.
- Proficiency in computer applications, including MS Office Suite.

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