



<https://jobfever.govhelp.in/job/flipkart-recruitment-2023-jobs-for-freshers-back-office-staff-posts/>

## Flipkart Recruitment 2023 – Jobs For Freshers – Back Office Staff Posts

**Hiring organization**  
Flipkart

### Job Location

India  
Remote work from: IND

**Date posted**  
June 29, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

**Valid through**  
31.12.2023

### Base Salary

USD 12,000 - USD 18,000

APPLY NOW

### Qualifications

12th Pass / Graduate

### Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});  
(adsbygoogle = window.adsbygoogle || []).push({});

### Description

#### Flipkart Recruitment 2023

Flipkart is looking for a highly motivated and organized Back Office Staff to join our team. The ideal candidate will have a strong attention to detail and be able to work independently and as part of a team to ensure that our back office operations run smoothly.

(adsbygoogle = window.adsbygoogle || []).push({});

#### Flipkart Jobs Near Me

#### Responsibilities:

- Process customer orders and payments
- Manage inventory levels
- Handle customer inquiries and complaints
- Generate reports and analyses
- Other administrative tasks as assigned

(adsbygoogle = window.adsbygoogle || []).push({});

#### Flipkart Careers

#### Requirements:

- Strong attention to detail
- Excellent organizational skills

- Proficient in Microsoft Office Suite
- Ability to work independently and as part of a team

Excellent communication skills

**Important Links** **Find the Link in [Apply Now](#) Button**

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});