# HDFC Bank Careers 2023 - All India Jobs - Payroll Clerk Jobs

#### **Job Location**

India

Remote work from: IND

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#### **Base Salary**

USD 15,000 - USD 19,000

#### Qualifications

Graduate

# **Employment Type**

Full-time

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#### Description

#### **HDFC Bank Recruitment 2023**

The Payroll Clerk is responsible for processing payroll for HDFC Bank employees. The ideal candidate will have strong attention to detail and be able to work independently and as part of a team.

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**HDFC Bank Jobs Near Me** 

#### Responsibilities:

- Collect and verify employee timesheets
- · Calculate and enter employee wages and deductions
- Prepare and distribute paychecks
- · Respond to employee payroll inquiries
- Maintain payroll records

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HDFC Bank Careers

#### Requirements:

- · Strong attention to detail
- Excellent mathematical skills
- Proficient in Microsoft Office Suite

Importability ring work independently and the Linkein Apply Now Button

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# Hiring organization

**HDFC Bank** 

### **Date posted**

August 4, 2023

# Valid through

31.12.2023

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