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## HDFC Bank Careers 2023 – All India Jobs – Payroll Clerk Posts

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
August 12, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 22,000 - USD 28,000

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### HDFC Bank Recruitment 2023

The Payroll Clerk is responsible for processing payroll for HDFC Bank employees. This includes calculating wages, deductions, and taxes; preparing payroll checks or direct deposits; and reconciling payroll records. The ideal candidate will be a highly organized and detail-oriented individual with strong math skills.

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#### HDFC Bank Jobs Near Me

#### Responsibilities:

- Calculate wages, deductions, and taxes for HDFC Bank employees
- Prepare payroll checks or direct deposits
- Reconcile payroll records
- Respond to employee inquiries about payroll
- Maintain payroll records
- Stay up-to-date on changes to payroll regulations

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#### HDFC Bank Careers

#### Requirements:

- Strong math skills

- Proficient in Microsoft Excel
- Attention to detail
- Ability to work independently and as part of a team

**Important Skills** Find the Link in [Apply Now](#) Button

Excellent communication and interpersonal skills  
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