

HDFC Bank Careers 2023 – Bank Jobs – Data Entry Executive Post

Hiring organization
HDFC Bank

Job Location

India
Remote work from: Brazil

Date posted
June 19, 2023

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Valid through
31.12.2023

Base Salary

USD 15,000 - USD 19,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

As a Data Entry Executive at HDFC Bank, you will be responsible for entering and maintaining data in the company's systems. This includes tasks such as entering customer information, account information, and transaction data. You will also be responsible for maintaining records and files, and providing support to other departments as needed.

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HDFC Bank Jobs Near Me

Responsibilities:

- Enter and maintain data in the company's systems
- Maintain records and files
- Provide support to other departments as needed

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HDFC Bank Careers

Requirements:

- Strong data entry skills
- Excellent attention to detail
- Ability to work independently and as part of a team
- Ability to meet deadlines under pressure

Proficiency in Microsoft Office Suite

Important Links [Find the Link in Apply Now Button](#)

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