

## HDFC Bank Careers 2023 – Bank Jobs – Payroll Clerk Post

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: Brazil

**Date posted**  
June 21, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 18,000 - USD 22,000

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### HDFC Bank Recruitment 2023

The Payroll Clerk is responsible for processing payroll for HDFC Bank employees. This includes tasks such as entering time and attendance data, calculating wages and deductions, and generating paychecks. The ideal candidate will be a highly organized and detail-oriented individual with excellent math skills.

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#### HDFC Bank Jobs Near Me

#### Responsibilities:

- Enter time and attendance data into the payroll system
- Calculate wages and deductions for employees
- Generate paychecks and distribute them to employees
- Respond to employee inquiries about payroll
- Maintain payroll records
- Other duties as assigned

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#### HDFC Bank Careers

#### Requirements:

- Excellent math skills
- Strong attention to detail
- Proficient in Microsoft Office Suite

Experience with payroll software

#### Important Links

Find the Link in [Apply Now](#) Button

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