

HDFC Bank Careers 2023 – Bank Jobs – File Clerk Posts

Hiring organization
HDFC Bank

Job Location

India
Remote work from: Brazil

Date posted
June 20, 2023

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Valid through
31.12.2023

Base Salary

USD 18,000 - USD 22,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

The Peon is responsible for providing general support to the HDFC Bank team. This includes a variety of tasks, such as maintaining the office premises, running errands, and providing customer assistance. The Peon must be able to work independently and as part of a team, and must have a positive attitude.

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HDFC Bank Jobs Near Me

Responsibilities:

- Maintain the office premises, including cleaning, sweeping, and taking out the trash
- Run errands, such as delivering documents and picking up supplies
- Provide customer assistance, such as answering questions and directing customers to the appropriate departments
- Other duties as assigned

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HDFC Bank Careers

Requirements:

- Ability to work independently and as part of a team
- Positive attitude
- Attention to detail

Basic computer skills

Important Links

Find the Link in [Apply Now](#) Button

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