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## HDFC Bank Fast Job Search - Jobs Near Me/Payroll Manager Post

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
January 17, 2024

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**Valid through**  
31.08.2024

### Base Salary

USD 14 - USD 26

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### HDFC Bank Fast Job Search

HDFC Bank, a leading financial institution in India, is seeking a highly organized and detail-oriented Payroll Manager to join our dynamic team. This role plays a critical role in ensuring the accurate and timely payment of salaries, benefits, and other employee compensation for thousands of our workforce.

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#### HDFC Bank Jobs Near Me

#### Responsibilities:

- Payroll Processing:** Lead the payroll process from data collection and verification to disbursement, ensuring accuracy and compliance with all Indian tax and labor regulations.
- Data Management:** Manage and maintain employee payroll data, including salary details, deductions, leave records, and tax information.
- System Administration:** Oversee the implementation and maintenance of payroll software, identifying and resolving system issues to ensure smooth payroll operations.

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#### HDFC Bank Careers

#### Skills:

- Proven experience in payroll management, preferably within the banking industry.
- Strong understanding of Indian payroll regulations, including PF, ESI, TDS, and PT.
- Proficient in payroll software applications (e.g., SAP, Oracle HR) and spreadsheet tools.
- Excellent analytical and problem-solving skills, with the ability to identify and rectify payroll discrepancies.
- Strong communication and interpersonal skills, effectively collaborating with HR, finance, and IT teams.

### Important Links

### Find the Link in [Apply Now](#) Button

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