

## HDFC Bank Recruitment 2023 – Bank Jobs – Concierge Posts

**Hiring organization**  
HDFC Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
June 29, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 22,000 - USD 26,000

APPLY NOW

### Qualifications

Graduate, 12th

### Employment Type

Full-time

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### Description

#### HDFC Bank Recruitment 2023

The Concierge is responsible for providing a high level of customer service to HDFC Bank customers. This includes providing information about products and services, making appointments, and resolving customer issues.

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#### HDFC Bank Jobs Near Me

#### Responsibilities:

- Provide excellent customer service to HDFC Bank customers in a professional and courteous manner.
- Answer customer queries and resolve issues in a timely and efficient manner.
- Make appointments for customers and follow up to ensure that their needs are met.
- Provide information about HDFC Bank products and services.
- Resolve customer complaints in a fair and timely manner.
- Other duties as assigned.

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#### HDFC Bank Careers

#### Requirements:

- Excellent communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Strong problem-solving skills.

- Ability to meet deadlines and work under pressure.

**Important Links** Find the Link in [Apply Now](#) Button

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