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HDFC Bank Recruitment 2023 – HDFC Bank Careers – Staff Accountant Job

Hiring organization
HDFC Bank

Job Location

India
Remote work from: IND

Date posted
September 28, 2023

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Valid through
31.12.2023

Base Salary

USD 24,000 - USD 32,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

HDFC Bank Recruitment 2023

HDFC Bank is looking for a highly motivated and organized individual to join our team as a Staff Accountant.

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Responsibilities:

- Record and process financial transactions accurately and efficiently
- Reconcile accounts and identify and resolve any discrepancies
- Prepare financial reports, such as balance sheets, income statements, and cash flow statements
- Maintain accounting records in accordance with GAAP and HDFC Bank policies and procedures
- Assist with external audits

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HDFC Bank Careers

Requirements:

- Strong accounting and bookkeeping skills
- Attention to detail and accuracy

- Ability to work independently and as part of a team
- Excellent communication and interpersonal skills

Proficiency in using Microsoft Office Suite

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