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## IBM Recruitment 2023 – Job Alerts – Front Office Executive Post

**Hiring organization**  
IBM

### Job Location

India  
Remote work from: IND

**Date posted**  
July 15, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 25,000 - USD 29,000

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### IBM Recruitment 2023

The Front Office Executive is responsible for providing excellent customer service to IBM's clients. This includes answering customer inquiries, resolving customer issues, and providing customer support.

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#### IBM Jobs Near Me

#### Responsibilities:

- Answer customer inquiries via phone, email, and chat
- Resolve customer issues in a timely and efficient manner
- Provide customer support to clients in a friendly and professional manner
- Escalate customer issues to the appropriate team as needed

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#### IBM Careers

#### Requirements:

- Excellent communication and interpersonal skills
- Strong problem-solving and analytical skills
- Proficient in Microsoft Office Suite
- Experience with customer support software

## Important Links

## Find the Link in [Apply Now](#) Button

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