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ICICI Bank Careers 2023 – Free Job Alert – Administrative Analyst Post

Job Location India Remote work from: IND

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Base Salary USD 18,000 - USD 22,000

Qualifications 12th/Graduate

Employment Type Full-time

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Description

ICICI Bank Recruitment 2023

The Administrative Analyst is responsible for providing administrative support to the Operations team. This includes tasks such as data entry, document management, and customer service.

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ICICI Bank Jobs Near Me

Responsibilities:

- · Enter data into the company's systems
- Manage and organize documents
- Respond to customer inquiries
- · Provide administrative support to other members of the Operations team

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ICICI Bank Careers

Requirements:

- · Excellent communication and interpersonal skills
- Proficient in Microsoft Office Suite
- · Ability to work independently and as part of a team
- Attention to detail

Hiring organization ICICI Bank

Date posted July 15, 2023

Valid through 31.12.2023

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Important Links

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