



<https://jobfever.govhelp.in/job/icici-bank-careers-2023-free-job-alert-data-entry-jobs/>

ICICI Bank Careers 2023 – Free Job Alert – Data Entry Jobs

Job Location

India
Remote work from: India

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Base Salary

USD 15,000 - USD 18,000

Qualifications

Graduate

Employment Type

Full-time

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Description

ICICI Bank Recruitment 2023

ICICI Bank is seeking dedicated individuals to join our team as Data Entry Executives. In this role, you will be responsible for inputting and maintaining essential data in our systems, ensuring its accuracy, and assisting with various data-related tasks. We are looking for individuals who possess strong attention to detail, excellent organizational skills, and a passion for maintaining data integrity and efficiency.

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ICICI Bank Jobs Near Me

Responsibilities:

- Accurately enter and update customer and transactional data into ICICI Bank's systems.
- Verify the accuracy and completeness of entered data, ensuring adherence to established standards.
- Conduct regular data validation checks to identify and rectify discrepancies or inconsistencies.
- Collaborate with internal teams to resolve data-related issues and maintain data accuracy and integrity.
- Generate reports and prepare relevant documents based on the entered data, as required.

Hiring organization

ICICI Bank

Date posted

May 29, 2023

Valid through

31.12.2023

APPLY NOW

- Assist in the preparation of data summaries, presentations, and statistical reports.
- Maintain proper documentation and filing systems for easy retrieval of data.

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ICICI Bank Careers

Requirements:

- Strong attention to detail and accuracy in data entry and management.
- Proficient computer skills, including knowledge of MS Excel and other relevant software.
- Excellent organizational and time management skills to handle multiple tasks and meet deadlines.
- Ability to work independently, prioritize work, and maintain productivity in a fast-paced environment.
- Strong problem-solving and analytical skills to identify and resolve data-related issues.
- Effective communication skills, both written and verbal.
- Prior experience or familiarity with data entry techniques and software is preferred but not mandatory.

Important Links

Find the Link in [Apply Now](#) Button

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