



<https://jobfever.govhelp.in/job/icici-bank-careers-2023-free-job-alert-data-entry-posts/>

## ICICI Bank Careers 2023 – Free Job Alert – Data Entry Posts

**Hiring organization**  
ICICI Bank

### Job Location

India  
Remote work from: Brazil

**Date posted**  
May 31, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

**Valid through**  
31.12.2023

### Base Salary

USD 18,000 - USD 22,000

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});  
(adsbygoogle = window.adsbygoogle || []).push({});

### Description

#### ICICI Bank Recruitment 2023

ICICI Bank, one of India's leading banking institutions, is seeking a detail-oriented and efficient Data Entry Operator to join our team. As a Data Entry Operator, you will be responsible for accurately inputting and managing customer and transaction data in our systems. Your precision and attention to detail will play a crucial role in maintaining the integrity and reliability of our data.

(adsbygoogle = window.adsbygoogle || []).push({});

#### ICICI Bank Jobs Near Me

#### Responsibilities:

1. **Data Entry:** Accurately enter and verify customer information, transaction details, and other relevant data into the bank's database systems. Ensure timely and error-free processing of data to maintain data integrity and compliance with regulatory standards.
2. **Quality Assurance:** Perform regular quality checks on data entered, identify discrepancies, and resolve data-related issues promptly. Collaborate with team members to ensure data accuracy, completeness, and consistency across systems.
3. **Documentation and Reporting:** Maintain proper documentation of data entry activities, including records of completed tasks, reports, and audits. Generate reports and extract data from the system as required, ensuring data accuracy and adherence to reporting timelines.

(adsbygoogle = window.adsbygoogle || []).push({});

#### ICICI Bank Careers

#### Requirements:

1. Attention to Detail: Strong attention to detail and accuracy in data entry and verification. Ability to spot errors or inconsistencies and rectify them promptly.
2. Computer Literacy: Proficient in using computer applications and software, especially Microsoft Office Suite (Word, Excel, Outlook). Familiarity with data entry software and tools will be an added advantage.
3. Time Management: Excellent time management skills to prioritize tasks and meet deadlines in a fast-paced environment. Ability to maintain productivity while ensuring data accuracy and quality.

#### Important Links

Find the Link in [Apply Now](#) Button

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});