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# ICICI Bank Careers 2023 - ICICI Bank Jobs - File Clerk Job

Job Location India Remote work from: IND

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Base Salary USD 23,000 - USD 28,300

Qualifications Graduate

Employment Type Full-time

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## Description

## **ICICI Bank Recruitment 2023**

We are looking for a highly motivated and detail-oriented File Clerk to join our team. The ideal candidate will have strong organizational and customer service skills, and be able to work independently and as part of a team.

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ICICI Bank Jobs Near Me

#### **Responsibilities:**

- Receive, sort, and file documents
- · Maintain filing systems
- Retrieve documents as needed
- · Create and maintain filing records
- Other duties as assigned

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ICICI Bank Careers

#### **Requirements:**

- Strong organizational skills
- Excellent customer service skills
- Proficient in Microsoft Office Suite

Hiring organization

Date posted August 18, 2023

Valid through 31.12.2023

APPLY NOW

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