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ICICI Bank Recruitment 2023 – ICICI Bank Jobs – Auditing Clerk Jobs

Hiring organization
ICICI Bank

Job Location

India
Remote work from: IND

Date posted
August 30, 2023

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Valid through
31.12.2023

Base Salary

USD 23,000 - USD 28,300

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

ICICI Bank Recruitment 2023

The Audit Clerk is responsible for providing administrative support to the Internal Audit team. This includes tasks such as preparing audit reports, maintaining audit files, and conducting research. The ideal candidate will be a detail-oriented and organized individual with strong communication and organizational skills.

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ICICI Bank Jobs Near Me

Responsibilities:

- Prepare audit reports and presentations
- Maintain audit files and records
- Conduct research on audit topics
- Assist with audit fieldwork
- Other administrative tasks as assigned

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ICICI Bank Careers

Requirements:

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Excellent written and verbal communication skills

- Strong organizational and time management skills
- Ability to work independently and as part of a team

Attention to detail

Important Links **Find the Link in [Apply Now](#) Button**

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