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Indigo Jobs Part Time/ Customer Care Associate - Indigo Work From Home

Job Location India Remote work from: IND

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Base Salary USD 12 - USD 25

Qualifications 12th Pass / Graduate

Employment Type Full-time

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Description

Indigo Jobs Part Time

As a Customer Care Associate at IndiGo, you'll be the face of our brand, playing a vital role in ensuring every passenger has a seamless and positive experience. You'll be responsible for handling a diverse range of inquiries, from booking and ticketing support to managing flight delays and addressing customer concerns. Your dedication and problem-solving skills will be instrumental in creating a loyal and satisfied customer base for IndiGo.

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Indigo Jobs Near Me

Responsibilities:

- Provide excellent customer service via phone, email, and social media channels, resolving inquiries and addressing concerns promptly and professionally.
- Assist passengers with booking flights, choosing seats, managing add-ons, and navigating the online booking platform.
- Communicate flight updates and delays effectively, ensuring passengers are informed and accommodated during disruptions.
- Process refunds and re-bookings as needed, following company policies and procedures.
- Actively gather customer feedback and identify opportunities to improve service and communication.

Hiring organization Indigo

Date posted January 20, 2024

Valid through 31.08.2024

APPLY NOW

• Maintain a positive and helpful attitude, creating a welcoming and supportive environment for all passengers.

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Indigo Jobs For Freshers

Skills and Qualifications:

- Excellent communication and interpersonal skills, with the ability to build rapport and establish trust with customers.
- Strong problem-solving and analytical skills, with the ability to quickly assess situations and find effective solutions.
- Proficiency in computer applications, including Microsoft Office Suite and airline reservation systems.
- Excellent written and verbal English language skills, with the ability to communicate clearly and concisely.
- Strong organizational skills and the ability to manage multiple tasks simultaneously in a fast-paced environment.
- A positive and customer-centric attitude, with a genuine desire to provide exceptional service.

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