



<https://jobfever.govhelp.in/job/indigo-jobs-part-time-customer-service-representative-indigo-work-from-home/>

## Indigo Jobs Part Time/ Customer Service Representative – Indigo Work From Home

**Hiring organization**  
Indigo

### Job Location

India  
Remote work from: IND

**Date posted**  
January 25, 2024

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**Valid through**  
31.08.2024

### Base Salary

USD 12 - USD 25

APPLY NOW

### Qualifications

12th Pass / Graduate

### Employment Type

Full-time

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### Description

#### Indigo Jobs Part Time

As a Customer Service Representative, you'll be the friendly face and helping hand for our valued passengers. You'll play a crucial role in ensuring their journey with Indigo is smooth, informed, and delightful. From answering questions and resolving concerns to processing bookings and assisting with check-in, you'll be the bridge between our passengers and a fantastic flying experience.

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#### Indigo Jobs Near Me

#### Responsibilities:

- **Proactive and knowledgeable:**
  - Respond to customer inquiries via phone, email, and social media with professionalism and warmth.
  - Assist with flight bookings, cancellations, and modifications, ensuring accuracy and efficient resolution.
  - Provide clear and concise information about Indigo policies, schedules, and services.
- **Solution-oriented and empathetic:**
  - Actively listen to customer concerns and address them with effective problem-solving skills.
  - Go the extra mile to exceed expectations and create positive interactions.

- De-escalate challenging situations with courtesy and patience.
- **Team player and communicator:**
  - Collaborate effectively with colleagues across departments to provide seamless customer service.
  - Maintain accurate records and document customer interactions.
  - Communicate clearly and concisely both verbally and in writing.

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**Indigo Jobs For Freshers**

**Skills & Qualifications:**

- Excellent communication and interpersonal skills.
- Strong problem-solving and analytical abilities.
- Proficiency in Microsoft Office Suite.
- Ability to multitask and prioritize effectively in a fast-paced environment.
- A positive and can-do attitude with a customer-centric approach.
- Bachelor's degree in any relevant field (preferred).

**Tags:** indigo recruitment, indigo jobs, indigo Job Vacancy, indigo work from home, indigo Jobs For Freshers, indigo hiring 2024, indigo data entry jobs, indigo careers, indigo recruitment, vacancy job alert, Jobs Near Me, All Jobs For You, Latest Job

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## Important Links

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