



<https://jobfever.govhelp.in/job/indigo-recruitment-2024-job-change-client-service-specialist-post/>

Indigo Recruitment 2024 – Job Change – Client Service Specialist Post

Hiring organization
Indigo

Job Location

India
Remote work from: IND

Date posted
January 13, 2024

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Valid through
31.08.2024

Base Salary

USD 14,700 - USD 19,200

APPLY NOW

Qualifications

12th Pass / Graduate

Employment Type

Full-time

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Description

Indigo Recruitment 2024

As a Client Service Specialist, you'll be the face of our company, the first line of contact for our valued clients. You'll play a crucial role in fostering strong, lasting relationships by providing exceptional service and exceeding expectations. Your dedication to client satisfaction will be key to building loyalty and driving positive word-of-mouth.

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Responsibilities:

- Serve as a primary point of contact for clients, addressing their inquiries and concerns promptly and professionally.
- Proactively identify and anticipate client needs, offering solutions and exceeding expectations.
- Build trust and rapport with clients, ensuring a positive and productive relationship.
- Analyze client inquiries and efficiently resolve issues, utilizing internal resources and knowledge base.
- Collaborate with internal teams to ensure seamless problem resolution and service delivery.
- Communicate updates and progress clearly to clients, maintaining transparency throughout the process.

- Continuously learn and stay updated on company products, services, and policies.
- Maintain accurate and detailed client records for future reference and efficient service.
- Proactively share best practices and knowledge within the team to improve client experiences.

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Myntra Jobs For Freshers

Skills:

- Excellent communication and interpersonal skills
- Active listening and problem-solving abilities
- Strong attention to detail and ability to prioritize tasks
- Proficiency in various communication channels (phone, email, chat)
- Ability to work independently and as part of a team
- Positive and solution-oriented attitude

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Important Links

Find the Link in [Apply Now](#) Button

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