

Jio Careers 2023 – Freshers Jobs – Data Entry Jobs

Job Location

India
Remote work from: IND

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Base Salary

USD 13,000 - USD 18,000

Qualifications

12th / Graduate

Employment Type

Full-time

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Description

Jio Recruitment 2023

The Data Entry Operator is responsible for entering data into Jio's computer systems. This includes tasks such as entering customer information, product data, and financial data. The ideal candidate will be accurate, detail-oriented, and have strong typing skills.

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Jio Jobs Near Me

Responsibilities:

- Enter data into Jio's computer systems
- Ensure that data is entered accurately and correctly
- Follow data entry procedures and guidelines
- Resolve data entry errors
- Other data entry tasks as assigned

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Jio Careers

Requirements:

- Strong typing skills
- Accuracy and attention to detail
- Ability to work independently and as part of a team

Proficient in Microsoft Office Suite (Word, Excel, Power Point)

Important Links

[Find the Link in Apply Now Button](#)

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Hiring organization

Jio

Date posted

September 28, 2023

Valid through

31.12.2023

APPLY NOW

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