

Jio Careers 2023 – Jio Jobs – Data Entry Posts

Job Location

India
Remote work from: IND

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Base Salary

USD 16,000 - USD 20,000

Qualifications

12th/Graduate

Employment Type

Full-time

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Description

Jio Recruitment 2023

The Data Entry Clerk is responsible for entering data into Jio's computer systems. This includes tasks such as entering customer information, product data, and financial data. The Data Entry Clerk must be able to work independently and as part of a team, and have excellent attention to detail.

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Jio Jobs Near Me

Responsibilities:

- Enter data into Jio's computer systems
- Verify the accuracy of data entry
- Maintain data entry records
- Resolve data entry errors

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Jio Careers

Requirements:

- Excellent attention to detail
- Ability to work independently and as part of a team
- Proficient in Microsoft Office Suite

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Hiring organization

Jio

Date posted

July 26, 2023

Valid through

31.12.2023

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