

Jio Recruitment 2023 – Jobs In Mumbai – Data Entry Staff Post

Hiring organization
Jio

Job Location

Shop No A 5, Sukh Niwas, 3rd Pasta Ln, Colaba, 400005, Mumbai, Maharashtra, India

Date posted
May 10, 2023

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Valid through
31.12.2023

Base Salary

USD 13,000 - USD 18,000

APPLY NOW

Qualifications

12th / Graduate

Employment Type

Full-time

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Description

Jio Recruitment 2023

Jio is one of the largest Telecom companies in India. We are looking for Data Entry Staff for our company.

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Jio Jobs Near Me

Responsibilities:

1. Entering data into the computer
2. Reviewing data for accuracy
3. Updating and correcting data
4. Preparing data for analysis
5. Keeping records of work completed

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Jio Careers

Requirements:

1. Basic computer skills including word processing and data entry
2. Accuracy and attention to detail

Organizational Skills
Important Links

Find the Link in [Apply Now](#) Button

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