

Kotak Bank Recruitment 2023 – 2+ Years Exp – Jobs In Kolkata – Help Desk Posts

Hiring organization
Kotak Mahindra Bank

Job Location

5, B.N, Creek Row, Esplanade, Chandni Chawk, Bowbazar, 700072, Kolkata, West Bengal, India

Date posted
May 6, 2023

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Valid through
31.12.2023

Base Salary

USD 15,000 - USD 18,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

Experience

2+ Years Experience Required

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Description

Kotak Mahindra Bank Recruitment 2023

The ideal candidate for this role is someone with excellent problem-solving skills, who is patient and detail-oriented. The Help Desk team is responsible for resolving customer inquiries via phone, email, and chat, as well as providing support for our internal team.

Kotak Mahindra Bank Jobs Near Me

Responsibilities:

- Answer customer technical inquiries by phone, email, and chat
- Resolve customer inquiries as quickly and accurately as possible
- Track and document customer feedback and issues
- Provide support to the internal team

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Kotak Mahindra Bank Careers

Requirements:

- Excellent problem-solving skills
- Patience and attention to detail

-Strong communication skills, both written and oral

Good organizational skills

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