

Kotak Bank Careers 2023 – Bank Jobs – Auditing Clerk Posts

Hiring organization
Kotak Mahindra Bank

Job Location

India
Remote work from: Brazil

Date posted
June 2, 2023

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Valid through
31.12.2023

Base Salary

USD 22,000 - USD 26,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

Kotak Mahindra Bank Recruitment 2023

We are seeking a meticulous and detail-oriented Auditing Clerk to join our team at Kotak Mahindra Bank. As an Auditing Clerk, you will play a crucial role in ensuring the accuracy and integrity of financial records and transactions. Your strong analytical skills, attention to detail, and ability to follow established procedures will contribute to the effectiveness of our auditing processes.

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Kotak Mahindra Bank Jobs Near Me

Responsibilities:

1. Financial Data Analysis: Review and analyze financial records, transactions, and documents to ensure accuracy and compliance with established policies and regulations. Identify discrepancies, errors, or irregularities and recommend appropriate corrective actions.
2. Documentation and Reporting: Prepare and maintain organized and well-documented audit files, reports, and other relevant documentation. Communicate audit findings, recommendations, and observations to the relevant stakeholders. Assist in the preparation of comprehensive audit reports.
3. Compliance Monitoring: Monitor adherence to internal controls, policies, and procedures to ensure compliance with regulatory requirements. Identify potential areas of risk and propose measures to mitigate them. Collaborate with cross-functional teams to implement necessary controls and processes.

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Kotak Mahindra Bank Careers

Requirements:

1. Attention to detail: The ability to work with precision and accuracy in reviewing and analyzing financial data. Strong attention to detail to identify errors, inconsistencies, or non-compliance.
2. Analytical skills: Proficiency in analyzing financial statements, documents, and records. Ability to interpret and evaluate complex financial data. Strong problem-solving and critical-thinking abilities.
3. Knowledge of auditing principles: Familiarity with auditing standards, procedures, and methodologies. Understanding of relevant regulatory frameworks and compliance requirements. Knowledge of banking operations and financial instruments is advantageous.

Important Links**Find the Link in [Apply Now](#) Button**

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