

## Kotak Bank Careers 2023 – Kotak Bank Jobs – Data Entry Executive Job

**Hiring organization**  
Kotak Mahindra Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
August 11, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 15,500 - USD 19,500

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### Kotak Mahindra Bank Recruitment 2023

We are looking for a highly motivated and accurate Data Entry Executive to join our team. The ideal candidate will have experience in data entry, as well as strong attention to detail and accuracy. They will also be proficient in using a variety of data entry software and systems.

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#### Kotak Mahindra Bank Jobs Near Me

#### Responsibilities:

- Enter data into a variety of systems
- Verify data for accuracy
- Resolve data entry errors
- Maintain data integrity
- Assist with other data entry tasks as needed
- Follow all data security and privacy policies

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#### Kotak Mahindra Bank Careers

#### Skills:

- Strong attention to detail and accuracy
- Proficiency in data entry software and systems
- Excellent communication skills, both verbal and written
- Ability to work independently and as part of a team
- Ability to meet deadlines

## Important Links

## Find the Link in [Apply Now](#) Button

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