

## Kotak Bank Jobs For Freshers – Bank Job In Accountant Specialist Post

**Hiring organization**  
Kotak Mahindra Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
January 17, 2024

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**Valid through**  
31.08.2024

### Base Salary

USD 16 - USD 27

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### Kotak Bank Jobs For Freshers

In this exciting role, you'll play a vital part in maintaining the financial health of Kotak Bank. You'll be responsible for a wide range of accounting tasks, contributing to efficient and accurate financial reporting. As a key member of the finance team, you'll collaborate closely with various departments, ensuring smooth internal processes and adherence to regulatory requirements.

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#### Kotak Mahindra Bank Jobs Near Me

#### Responsibilities:

- Prepare and maintain accurate financial records, including journals, ledgers, and accounts payable/receivable.
- Process various financial transactions, ensuring timely completion and reconciliation with bank statements.
- Analyze financial data, generate reports, and prepare financial statements for management review.
- Liaise with internal departments (e.g., branches, operations) on accounting matters.
- Assist with month-end closing procedures and ensure timely and accurate submissions.
- Maintain a proactive approach to identifying and resolving accounting discrepancies.
- Stay updated on relevant accounting regulations and internal policies.

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#### Kotak Mahindra Bank Careers

**Skills and Qualifications:**

- Bachelor's degree in Accounting, Finance, or a related field.
- Strong analytical and problem-solving skills.
- Excellent attention to detail and accuracy.
- Proficiency in accounting software (e.g., SAP, Tally).
- Strong communication and interpersonal skills.
- Ability to work independently and as part of a team.
- Freshers with exceptional academic performance and demonstrated interest in finance are encouraged to apply.

**Important Links****Find the Link in [Apply Now](#) Button**

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