

Kotak Bank Jobs For Freshers – Bank Job In Cashier Post

Hiring organization
Kotak Mahindra Bank

Job Location

India
Remote work from: IND

Date posted
January 20, 2024

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Valid through
31.08.2024

Base Salary

USD 16 - USD 27

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

Kotak Bank Jobs For Freshers

As a Cashier at Kotak Mahindra Bank, you will play a vital role in providing exceptional customer service while ensuring the accuracy and security of cash transactions. You will be responsible for handling customer deposits, withdrawals, and other cash-related activities, adhering to strict bank policies and procedures.

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Kotak Mahindra Bank Jobs Near Me

Responsibilities:

- Process customer cash transactions (deposits, withdrawals, exchanges) efficiently and accurately.
- Verify customer identification and account details to ensure correct transaction execution.
- Count, balance, and secure cash drawer according to established procedures.
- Issue receipts and update banking records for all transactions.
- Maintain a clean and organized work environment at the teller counter.
- Provide friendly and professional customer service, addressing inquiries and resolving issues promptly.
- Adhere to all bank policies and procedures related to cash handling and security.

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Kotak Mahindra Bank Careers

Skills & Qualifications:

- Excellent communication and interpersonal skills.
- Strong attention to detail and accuracy.
- Ability to work efficiently under pressure and meet deadlines.
- Basic knowledge of banking operations and cash handling procedures.
- Proficient in computer literacy and banking software applications (desirable).
- Graduate in any discipline (freshers welcome).

Important Links

Find the Link in [Apply Now](#) Button

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