

## Kotak Mahindra Bank Job Change – Bank Jobs In Collections Manager Post

**Hiring organization**  
Kotak Mahindra Bank

### Job Location

India  
Remote work from: IND

**Date posted**  
February 17, 2024

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**Valid through**  
31.08.2024

### Base Salary

USD 16 - USD 27

APPLY NOW

### Qualifications

Graduate

### Employment Type

Full-time

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### Description

#### Kotak Mahindra Bank

As a Collections Manager, you'll play a critical role in ensuring the smooth flow of funds within our organization. You'll lead a team of collection specialists, overseeing the efficient recovery of overdue payments while maintaining positive relationships with our customers. Your expertise will contribute to minimizing risks and maximizing returns, ultimately supporting the bank's financial health and sustainability.

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#### Kotak Mahindra Bank Jobs Near Me

#### Responsibilities:

- Lead and motivate a team of collection specialists, setting clear goals and providing personalized coaching.
- Develop and implement effective collection strategies, ensuring adherence to regulatory and ethical guidelines.
- Negotiate payment plans and resolve customer disputes with professionalism and empathy.
- Monitor portfolio performance and identify potential risks, taking proactive steps to address them.
- Analyze data and trends to optimize collection processes and improve team efficiency.
- Maintain accurate records and reporting, ensuring compliance with internal and external requirements.

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**Kotak Mahindra Bank Careers**

**Skills & Qualifications:**

- Bachelor's degree in Business Administration, Finance, or a related field (experience can substitute for education).
- Minimum 2-3 years of experience in collections, preferably in the banking or financial services industry.
- Proven ability to lead and motivate a team, fostering a collaborative and high-performing environment.
- Strong communication and negotiation skills, with the ability to build rapport and de-escalate challenging situations.
- Excellent analytical and problem-solving skills, with a keen eye for detail and accuracy.
- Proficient in MS Office Suite and collection software.

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