



<https://jobfever.govhelp.in/job/mankind-careers-2023-2-years-exp-free-job-office-staff-posts/>

Mankind Careers 2023 – 2+ Years Exp – Free Job – Office Staff Posts

Hiring organization
Mankind Pharma

Job Location

India
Remote work from: Brazil

Date posted
May 27, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

Valid through
31.12.2023

Base Salary

USD 15,000 - USD 18,000

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

Experience

2+ Years Experience Required

(adsbygoogle = window.adsbygoogle || []).push({});
(adsbygoogle = window.adsbygoogle || []).push({});

Description

Mankind Pharma Recruitment 2023

The Office Staff is responsible for providing frontline customer service and administration support to the Mankind team.

(adsbygoogle = window.adsbygoogle || []).push({});

Mankind Pharma Jobs Near Me

Responsibilities:

- Answer customer inquiries by telephone and email
- Coordinate with other departments to ensure client needs are met
- Assist with marketing and event coordination

(adsbygoogle = window.adsbygoogle || []).push({});

Mankind Pharma Careers

Requirements:

- 2+ years of customer service experience

- Strong computer skills, including experience with Microsoft Office Suite

- Excellent communication and interpersonal skills

Important Links Find the Link in [Apply Now](#) Button

(adsbygoogle = window.adsbygoogle || []).push({});

(adsbygoogle = window.adsbygoogle || []).push({});