



<https://jobfever.govhelp.in/job/mankind-careers-2023-job-alerts-office-staff-posts/>

Mankind Careers 2023 – Job Alerts- Office Staff Posts

Job Location

India
Remote work from: IND

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Base Salary

USD 15,000 - USD 18,000

Qualifications

Graduate

Employment Type

Full-time

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Description

Mankind Pharma Recruitment 2023

The Office Staff is responsible for providing frontline customer service and administration support to the Mankind team.

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Mankind Pharma Jobs Near Me

Responsibilities:

- Answer customer inquiries by telephone and email
- Coordinate with other departments to ensure client needs are met
- Assist with marketing and event coordination

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Mankind Pharma Careers

Requirements:

- 2+ years of customer service experience
- Strong computer skills, including experience with Microsoft Office Suite

Hiring organization

Mankind Pharma

Date posted

July 1, 2023

Valid through

31.12.2023

APPLY NOW

Excellent communication and interpersonal skills.

Important Links Find the Link in [Apply Now](#) Button

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