



<https://jobfever.govhelp.in/job/mankind-recruitment-2023-freshers-job-data-entry-staff-posts/>

## Mankind Recruitment 2023 – Freshers Job – Data Entry Staff Posts

**Hiring organization**  
Mankind Pharma

### Job Location

India  
Remote work from: IND

**Date posted**  
October 4, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 12,500 - USD 18,000

APPLY NOW

### Qualifications

Graduate, 12th Pass

### Employment Type

Full-time

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### Description

#### Mankind Pharma Recruitment 2023

Mankind Pharma is looking for a highly motivated and accurate Data Entry Operator to join our team. The ideal candidate will have a strong understanding of data entry procedures and be able to enter data into our systems quickly and accurately. They will also be able to work independently and as part of a team to achieve common goals.

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#### Mankind Pharma Jobs Near Me

#### Responsibilities:

- Enter data into our systems accurately and efficiently
- Verify data for accuracy
- Maintain data entry logs
- Escalate any data entry issues to the Manager, IT

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#### Mankind Pharma Careers

#### Requirements:

- Strong typing skills
- Excellent attention to detail

- Ability to work independently and as part of a team

Proficient in Microsoft Office Suite

**Important Links** Find the Link in [Apply Now](#) Button

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