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Mankind Recruitment 2023 – Mankind Careers – Data Entry Executive Posts

Hiring organization
Mankind Pharma

Job Location

India
Remote work from: IND

Date posted
August 5, 2023

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Valid through
31.12.2023

Base Salary

USD 15,500 - USD 21,500

APPLY NOW

Qualifications

Graduate

Employment Type

Full-time

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Description

Mankind Pharma Recruitment 2023

Mankind Pharma is looking for a Data Entry Executive to join our team. The ideal candidate will be a highly organized and detail-oriented individual with excellent typing and data entry skills.

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Mankind Pharma Jobs Near Me

Responsibilities:

- Enter and process data into the company's database.
- Verify the accuracy of data entry.
- Maintain data entry logs.
- Troubleshoot data entry problems.
- Assist with other data entry tasks as needed.

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Mankind Pharma Careers

Requirements:

- Excellent typing and data entry skills.
- Strong attention to detail.
- Ability to work independently and as part of a team.

Proficiency in Microsoft Office Suite

Important Links **Find the Link in [Apply Now](#) Button**

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