Myntra

Myntra Recruitment 2023 – All India Jobs – Back Office Executive Posts

Hiring organization
Myntra

Job Location
India
Remote work from: IND

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Date posted
June 28, 2023

Valid through
31.12.2023

Base Salary
USD 13,000 - USD 16,000

APPLY NOW

Qualifications
12th / Graduate

Employment Type
Full-time

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Description

Myntra Recruitment 2023

Myntra is looking for a Back Office Executive to join our team. The ideal candidate will be a detail-oriented individual with strong organizational and time management skills.

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Myntra Jobs Near Me

Responsibilities:

- Process customer orders and payments.
- Manage customer accounts and records.
- Generate reports and presentations.
- Other back office-related tasks as assigned.

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Myntra Careers

Requirements:

- Strong attention to detail.
- Excellent organizational skills.
- Proficient in Microsoft Office Suite.
- Ability to work independently and as part of a team.

- Ability to work in a fast-paced and deadline-oriented environment.

Important Links

Find the Link in Apply Now Button

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