



<https://jobfever.govhelp.in/job/myntra-recruitment-2023-freshers-jobs-back-office-executive-post/>

## Myntra Recruitment 2023 – Freshers Jobs – Back Office Executive Post

**Hiring organization**  
Myntra

### Job Location

India  
Remote work from: IND

**Date posted**  
July 18, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 13,000 - USD 16,000

APPLY NOW

### Qualifications

12th / Graduate

### Employment Type

Full-time

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### Description

#### Myntra Recruitment 2023

Myntra is looking for a Back Office Executive to join our team. The ideal candidate will be a detail-oriented individual with strong organizational and time management skills.

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#### Myntra Jobs Near Me

#### Responsibilities:

- Process customer orders and payments.
- Manage customer accounts and records.
- Generate reports and presentations.
- Other back office-related tasks as assigned.

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#### Myntra Careers

#### Requirements:

- Strong attention to detail.
- Excellent organizational skills.
- Proficient in Microsoft Office Suite.
- Ability to work independently and as part of a team.

- Ability to work in a fast-paced and deadline-oriented environment.

### Important Links

### Find the Link in [Apply Now](#) Button

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