



<https://jobfever.govhelp.in/job/myntra-recruitment-2023-jobs-near-me-data-entry-staff-posts/>

Myntra Recruitment 2023 – Jobs Near Me – Data Entry Staff Posts

Hiring organization
Myntra

Job Location

India
Remote work from: IND

Date posted
July 27, 2023

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Valid through
31.12.2023

Base Salary

USD 13,000 - USD 16,000

APPLY NOW

Qualifications

12th / Graduate

Employment Type

Full-time

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Description

Myntra Recruitment 2023

We are looking for a highly organized and detail-oriented individual to join our team as a Data Entry Staff. The ideal candidate will have experience in data entry and be proficient in using Microsoft Office Suite. The Data Entry Staff will be responsible for entering customer and product data into our database, as well as maintaining our filing system.

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Myntra Jobs Near Me

Responsibilities:

- Enter customer and product data into our database
- Maintain our filing system
- Generate reports as needed
- Verify data for accuracy
- Resolve any data entry errors
- Follow all company policies and procedures

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Myntra Careers

Requirements:

- Excellent typing skills
- Proficient in Microsoft Office Suite
- Attention to detail
- Ability to work independently and as part of a team
- Ability to meet deadlines

Important Links

Find the Link in [Apply Now](#) Button

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