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Myntra Recruitment 2023 - Myntra Careers - Data Entry Executive Post

Job Location

India

Remote work from: IND

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Base Salary

USD 13,000 - USD 16,000

Qualifications

12th / Graduate

Employment Type

Full-time

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Description

Myntra Recruitment 2023

The Data Entry Executive is responsible for entering data into Myntra's computer systems. This includes data from a variety of sources, such as customer orders, invoices, and product descriptions. The Data Entry Executive must be able to accurately enter data into a computer system, as well as have good attention to detail and be able to work independently.

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Responsibilities:

- Enter data into Myntra's computer systems
- · Verify the accuracy of data entered
- · Maintain data files and records
- · Assist with other administrative tasks as needed

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Myntra Careers

Requirements:

- Excellent typing skills
- · Strong attention to detail

Hiring organization

Myntra

Date posted

July 13, 2023

Valid through

31.12.2023

APPLY NOW

- Ability to work independently
- Proficiency in Microsoft Office Suite

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