

## Pidilite Careers 2023 - All India Jobs - Sales Assistant Jobs

**Hiring organization**  
Pidilite

### Job Location

India  
Remote work from: IND

**Date posted**  
September 26, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 15,000 - USD 18,000

APPLY NOW

### Qualifications

12th/Graduate

### Employment Type

Full-time

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### Description

#### Pidilite Recruitment 2023

The Sales Assistant is responsible for supporting the sales team in the day-to-day operations of the sales department. This includes tasks such as processing orders, generating reports, and providing customer support.

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#### Pidilite Jobs Near Me

#### Responsibilities:

- Process sales orders and invoices.
- Generate sales reports and analysis.
- Provide customer support and answer inquiries.
- Maintain inventory levels and track shipments.
- Other duties as assigned.

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#### Pidilite Careers

#### Requirements:

- Strong organizational and time management skills.
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook).
- Excellent communication and customer service skills.
- Ability to work independently and as part of a team.

**Important Links** [Attention to detail and accuracy](#)

**Find the Link in [Apply Now](#) Button**

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