

## Pidilite Careers 2023 - Jobs For Freshers - Coordinator Posts

**Hiring organization**  
Pidilite

### Job Location

India  
Remote work from: IND

**Date posted**  
June 27, 2023

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**Valid through**  
31.12.2023

### Base Salary

USD 15,000 - USD 18,000

**APPLY NOW**

### Qualifications

12th/Graduate

### Employment Type

Full-time

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### Description

#### Pidilite Recruitment 2023

We are looking for a Coordinator to join our team and help us with a variety of administrative tasks. The ideal candidate will be organized, detail-oriented, and have strong computer skills.

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#### Pidilite Jobs Near Me

#### Responsibilities:

- Handle a variety of administrative tasks, such as filing, data entry, and scheduling meetings.
- Provide support to the marketing, sales, and customer service teams.
- Coordinate events and activities.
- Other duties as assigned.

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#### Pidilite Careers

#### Requirements:

- Strong organizational and time management skills.
- Excellent written and verbal communication skills.
- Proficient in Microsoft Office Suite.

**Important Links** [Ability to work independently and as part of a team.](#)

**Find the Link in [Apply Now](#) Button**

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