Pidilite Careers 2023 - Jobs For Freshers - Data Entry Executive Post

Job Location

India

Remote work from: IND

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Base Salary

USD 15,000 - USD 18,000

Qualifications

12th/Graduate

Employment Type

Full-time

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Description

Pidilite Recruitment 2023

We are looking for a talented and accurate data entry executive to join our team. The ideal candidate will have a strong attention to detail and be able to enter data quickly and accurately. They will also be able to work independently and as part of a team, and be able to meet deadlines.

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Responsibilities:

- Enter data into computer systems
- Verify data for accuracy
- Organize and maintain data files
- · Communicate with other team members to ensure data is entered correctly
- · Perform other administrative tasks as assigned

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Pidilite Careers

Requirements:

- Proficient in Microsoft Office Suite (Excel, Word, PowerPoint)
- Excellent typing skills
- · Strong attention to detail
- · Ability to work independently and as part of a team

Important of the Link in Apply Now Button

Hiring organization

Pidilite

Date posted

June 28, 2023

Valid through

31.12.2023

APPLY NOW

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