Pidilite Careers 2023 - Pidilite Jobs - Data Entry Executive Post

Job Location

India

Remote work from: IND

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Base Salary

USD 15,000 - USD 18,000

Qualifications

12th/Graduate

Employment Type

Full-time

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Description

Pidilite Recruitment 2023

The Data Entry Executive is responsible for entering data into Pidilite's systems in a timely and accurate manner. The ideal candidate will be a highly organized and detail-oriented individual with excellent typing skills.

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Responsibilities:

- Enter data into Pidilite's systems, such as customer information, product orders, and inventory levels.
- · Verify the accuracy of data entry.
- Maintain accurate records of all data entry activities.
- Troubleshoot data entry problems.

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Skills:

- · Excellent typing skills.
- Strong attention to detail.
- Ability to work independently and as part of a team.
- Proficient in Microsoft Office Suite.

Hiring organization

Pidilite

Date posted

July 31, 2023

Valid through

31.12.2023

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