Pidilite Careers 2023 - Pidilite Jobs - Data Entry Staff Posts

Job Location

India

Remote work from: IND

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Base Salary

USD 15,000 - USD 18,000

Qualifications

12th/Graduate

Employment Type

Full-time

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Description

Pidilite Recruitment 2023

The Data Entry Staff is responsible for entering data into Pidilite's computer systems. This includes entering customer information, product data, and financial data.

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Responsibilities:

- · Enter data into Pidilite's computer systems accurately and efficiently
- · Verify data for accuracy
- · Follow data entry procedures and guidelines
- Maintain data entry logs

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Skills:

- · Excellent typing skills
- Attention to detail
- Accuracy
- Ability to work independently and as part of a team
- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint)

Hiring organization

Pidilite

Date posted

July 18, 2023

Valid through

31.12.2023

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