



<https://jobfever.govhelp.in/job/sun-pharma-careers-2023-all-india-jobs-data-entry-assistant-posts/>

Sun Pharma Careers 2023 – All India Jobs – Data Entry Assistant Posts

Hiring organization
Sun Pharma

Job Location

India
Remote work from: IND

Date posted
September 9, 2023

(adsbygoogle = window.adsbygoogle || []).push({});

Valid through
31.12.2023

Base Salary

USD 15,000 - USD 18,000

APPLY NOW

Qualifications

12th/Graduate

Employment Type

Full-time

(adsbygoogle = window.adsbygoogle || []).push({});
(adsbygoogle = window.adsbygoogle || []).push({});

Description

Sun Pharma Recruitment 2023

The Data Entry Assistant is responsible for entering data into Sun Pharma's computer systems. They will perform a variety of tasks, such as entering customer orders, product information, and inventory data.

(adsbygoogle = window.adsbygoogle || []).push({});

Sun Pharma Jobs Near Me

Responsibilities:

- Enter customer orders into the system
- Enter product information into the system
- Enter inventory data into the system
- Verify the accuracy of data entry
- Resolve data entry errors
- Other data entry tasks as assigned

(adsbygoogle = window.adsbygoogle || []).push({});

Sun Pharma Careers

Requirements:

- Strong typing skills
- Excellent attention to detail

- Proficient in Microsoft Office Suite

Ability to work independently and as part of a team

Important Links Find the Link in [Apply Now](#) Button

```
(adsbygoogle = window.adsbygoogle || []).push({});
```

```
(adsbygoogle = window.adsbygoogle || []).push({});
```