https://jobfever.govhelp.in/job/sun-pharma-careers-2023-jobs-for-freshers-data-entry-staff-posts/

Sun Pharma Careers 2023 – Jobs For Freshers – Data Entry Staff Posts

Hiring organization
Sun Pharma

Date posted
August 10, 2023

Valid through
31.12.2023

APPLY NOW

Job Location
India
Remote work from: IND

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Base Salary
USD 15,000 - USD 18,000

Qualifications
12th/Graduate

Employment Type
Full-time

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Description

Sun Pharma Recruitment 2023

The Data Entry Staff is responsible for entering data into Sun Pharma's computer systems. The ideal candidate will be a highly organized and accurate individual with excellent typing skills.

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Sun Pharma Jobs Near Me

Responsibilities:

- Enter data into Sun Pharma's computer systems
- Verify data for accuracy
- Maintain data integrity
- Follow all data entry protocols
- Other duties as assigned

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Sun Pharma Careers

Requirements:

- Excellent typing skills
- Attention to detail
- Ability to work independently and as part of a team

- Proficient in Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Basic knowledge of data entry

Important Links

Find the Link in Apply Now Button

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