



<https://jobfever.govhelp.in/job/sun-pharma-careers-2023-jobs-near-me-data-entry-staff-post/>

Sun Pharma Careers 2023 – Jobs Near Me – Data Entry Staff Post

Hiring organization
Sun Pharma

Job Location

India
Remote work from: IND

Date posted
August 10, 2023

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Valid through
31.12.2023

Base Salary

USD 15,000 - USD 18,000

APPLY NOW

Qualifications

12th/Graduate

Employment Type

Full-time

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Description

Sun Pharma Recruitment 2023

The Data Entry Staff position is responsible for entering data into Sun Pharma's computer systems. This includes a variety of tasks, such as entering customer information, product data, and financial data. The ideal candidate will be a highly accurate and detail-oriented individual with excellent typing skills.

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Sun Pharma Jobs Near Me

Responsibilities:

- Enter data into Sun Pharma's computer systems
- Verify the accuracy of data
- Follow data entry procedures
- Maintain data entry records
- Resolve data entry errors

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Sun Pharma Careers

Requirements:

- Excellent typing skills
- Strong attention to detail

- Ability to work independently and as part of a team

Proficient in Microsoft Office Suite

Important Links Find the Link in [Apply Now](#) Button

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